



Republic of the Philippines  
Province of Bohol  
MUNICIPALITY OF TRINIDAD

**OFFICE OF THE MUNICIPAL MAYOR**

**EXECUTIVE ORDER NO. 20**  
Series of 2023

**"AN ORDER APPOINTING THE HEAD OF OFFICE OF THE SENIOR CITIZEN AFFAIRS  
(OSCA) FOR THE MUNICIPALITY OF TRINIDAD, BOHOL"**

**WHEREAS**, the LGU-Trinidad recognizes the vital role of the senior citizen in nation-building and community development;

**WHEREAS**, the LGU-Trinidad supports the right and privileges of senior citizens accorded to them by law and aims to empower this sector of society;

**WHEREAS**, Republic Act No. 9994, otherwise known as the "Expanded Senior Citizen Act of 2010" WHICH provides for the various rights accorded to them by law including but not limited to tax discounts and exemptions;

**WHEREAS**, Memorandum Circular No. 2011-88 dated June 21, 2011, provides the policies and guidelines governing the implementation of RA No. 9994, Expanded Senior Act of 2010;

**WHEREAS**, during the General Assembly of the Senior Citizen held last June 15, 2023, Mr. Rolando T. Cañete, Ms. Raymunda C. Cugal, and Mr. Camilo B. Nuera were nominated for the position of Head of OSCA;

**WHEREAS** the MC No. 2011-88 provides for the establishment of the Office for Senior Citizens Affairs (OSCA) in all cities and municipalities and the appointment of an OSCA head;

**NOW, THEREFORE, I, ATTY, ROBERTO C. CAJES, PH.D.**, Municipal Mayor of Trinidad, Bohol by virtue of the powers vested in me by law do hereby appoint **Mr. ROLANDO T. CAÑETE, JR.** to be the Head of Office of the Senior Citizens Affairs (OSCA) of the Municipality of Trinidad, Bohol:

**Section 1. Terms of Office.**

The head of the OSCA shall be appointed for a term of three (3) years without reappointment, and without prejudice to an extension not exceeding three (3) months, if the exigency so requires.

The OSCA Head shall serve the interest of the senior citizens and shall not be removed or replaced except for the reasons of death, permanent disability, or resolution of performance of his duties to the detriment of fellow senior citizens, in a resolution issued by the general assembly. In case of death or permanent disability, the remaining term shall be served by the new appointee who has undergone the selection process. The new Head may be represented if he or she has not served one-half of the full term.

The Office of the Mayor shall exercise supervision over the municipal Social Welfare and Development Officer (MSWDO) and shall provide the necessary assistance for the OSCA,



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### Section 2. Functions of OSCA.

- a. To plan, develop, implement, consolidate, and monitor the annual programs and projects activities in pursuance of the objectives of the Act and its Rules in consultation with the City or Municipal Social Welfare and Development officer;
- b. To draw up a list of available and required services which can be provided by the registered federations and associations of senior citizens;
- c. To maintain and update, on a quarterly basis, the list of senior citizens and issue the nationally designated identifications cards;
- d. To serve as a general information and liaison center concerning the needs of the senior citizens;
- e. To monitor compliance with the provisions of the Act, and to report to the concerned City or Municipal Mayor any person, natural or judicial establishments, business, entity, institution or agency found violating any provisions of the Act and its Rules, particularly on the grant of discounts and privileges to senior citizens;
- f. To facilitate the creation of a city or municipal coordinating and monitoring board consisting of the OSCA Head, the City or Municipal Social Welfare and Development Officer, and the Presidents of the concerned and duly registered senior citizens organizations to deliberate among others, the complaints of the senior citizens;
- g. To assist senior citizens in filing complaints or changes against any person. Natural or juridical, establishment, institutions or agencies refusing to comply with privileges provided under the Act before the Department of Justice, the provincial Prosecutor's Office, the Regional or the Municipal Trial Court in the cities or the Municipal Circuit Trial Court;
- h. To assist and coordinate with the concerned person, natural or juridical, establishments, institutions, or agencies in investigating fraudulent practices and abuses concerning the discounts privileges exclusively granted to senior citizens; and
- i. To establish linkages with other accredited NGOs, people's organizations, and the barangays in their respective areas.

### Section 3. Effectivity.

This Executive Order shall effect immediately.

Issued this 22nd day of June 2023, at Trinidad Municipal Hall, Trinidad, Bohol, Philippines

  
Atty. ROBERTO C. CAJES, Ph.D.  
Municipal Mayor

Copy furnished:

- Sangguniang Bayan
- Municipal Social Welfare and Development Office
- Municipal Human Resource Development and Management Office
- Municipal Budget Office
- Liga ng mga Baarangay
- File