

Republic of the Philippines
Province of Bohol
MUNICIPALITY OF TRINIDAD

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 24-B
Series of 2023

"AN ORDER REORGANIZING THE EVACUATION CENTER MANAGEMENT COMMITTEE OF THE MUNICIPALITY OF TRINIDAD, BOHOL"

WHEREAS, the policy stipulated under Section 2 of RA No. 10121 otherwise known as the "Philippine Disaster Risk Reduction and Management Act of 10'0" recognizes the roles of the local government to strengthen its capacities in mitigating and preparing for responding to and recovering from the impact of disaster including climate change;

WHEREAS, DepEd-DSWD-DILG-DOH Joint Memorandum Circular No. 1 (s. 2013) provides for the Guidelines of Evacuation Center Coordination and Management;

WHEREAS, the institutionalized policies, structures, coordination mechanisms, and programs under IRR of RA 10121 to ensure the safety of the families or population particularly those vulnerable to the disaster is the primary consideration in the creation of the Evacuation Center Management Committee;

WHEREAS, complementing the need to efficiently adopt a holistic and proactive disaster risk reduction and management approach in mitigating the impacts of the disaster is the creation of the Evacuation Center Management Committee;

NOW, THEREFORE, I, Atty. ROBERTO C. CAJES, Local Chief Executive, Local Government Unit of Trinidad, Bohol, by virtue of the power vested in me by law, hereby orders the **CREATION OF THE EVACUATION CENTER MANAGEMENT COMMITTEE OF THE MUNICIPALITY OF TRINIDAD, BOHOL.**

Section 1. COMPOSITION OF THE EVACUATION CENTER MANAGEMENT COMMITTEE (ECMC).
The Evacuation Center Management Committee (ECMC) is hereby created with the following composition.

Overall Coordinator: **Ms. VICKY E. CAJES**
Municipal Social Welfare and Development Officer

Members:

Dr. NOVARIZA EVANGELISTA, M.D.
Municipal Health Officer

Engr. PEOLITO G. ORIOQUE
Municipal Engineer

Ms. AVELINA C. LOPICEROS
Municipal Agriculturist

SFO2 CRESENCIO CAJES, JR.
Chief, BFP Trinidad Station

PMAJ CHRISTOPHER FERNANDEZ
Chief, PNP Trinidad Station

Dr. AMELITA CREDO, Ph.D.
SDS, Trinidad I District



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Dr. PERCY TORRES, Ph.D.
SDS, Trinidad II District

Hon. REGIE AVENIDO
President, Liga ng mga Barangay

Engr. DELFIN CREDO, C.E.
Trinidad Waterworks System, Manager

Mr. ARIEL TORTUGA
Municipal Electrician

Section 2. FUNCTIONS: the ECMC shall have the following functions.

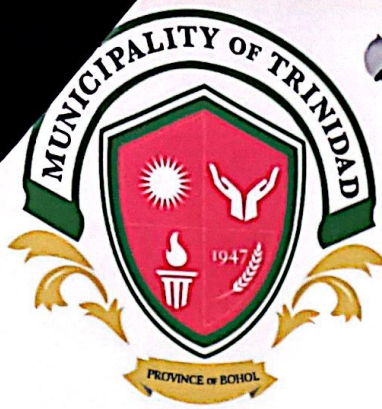
- A. Prepares Evacuation Center Management Plan (ECMP) for approval of the Local Disaster Risk Reduction and Management Council (LDRRMC);
- B. Activate the Camp Management Plan and Teams, and hold pre-evacuation conferences and planning activities;
- C. Deploys Evacuation Center Management (ECM) Team(s) when evacuation is ordered by the LDRRMC/Local Chief Executive;
- D. Coordinate and monitor service delivery needs assessments and identify gaps in evacuation centers;
- E. Coordinate the mobilization of local resources or request for augmentation from the CDRRMC and other national government agencies or external as required;
- F. Identify and map the agencies and groups providing assistance to the various evacuation centers, including the type of assistance being provided (3Ws: Who, What, and Where);
- G. Develop area-specific protocols to help the Committee implement the objectives of the Guidelines responsive to local context and needs;
- H. Ensure that agencies, groups, and organizations providing assistance to the evacuation centers are aware of the Guidelines and the standards set forth;
- I. Conduct capacity-building activities and refresher courses for designated camp managers/teams;
- J. Enter into an agreement with the building, structure, or property owners that will be used as an evacuation center;
- K. Maintain an adequate supply of Evacuation Center Management Toolkit;
- L. Coordinate with the Provincial Evacuation Management Cluster in times of emergencies in their area of responsibility;
- M. Monitor and address needs related to the use of schools as evacuation centers and concerns on the need to continue learning in evacuation centers during emergencies

Section 3. MEETING AND QUORUM.

The Evacuation Center Management Committee shall convene once every three months on dates and venues to be determined by the body. The overall coordination of the Evacuation Center Management Committee may call for a special meeting as may be deemed necessary. The said Committee shall promulgate their respective internal rules for their meetings.

Section 4. REPEALING CLAUSE.

All prior issuances inconsistent herewith are hereby modified, repealed and superseded by this Order



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Section 5. EFFECTIVITY

This Executive order shall take effect immediately.

Done this 19th day of April 2023, at Trinidad Municipal Hall, Poblacion, Trinidad, Bohol.


Atty. **ROBERTO C. CAJES, Ph.D**
Municipal Mayor

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