



Republic of the Philippines
Province of Bohol
MUNICIPALITY OF TRINIDAD

OFFICE OF THE MUNICIPAL MAYOR

**EXECUTIVE ORDER NO. 30
SERIES OF 2023**

**AN ORDER CREATING THE MUNICIPAL CENSUS COORDINATING BOARD (MCCB)
FOR THE 2022 CENSUS OF AGRICULTURE AND FISHERIES (CAF)**

WHEREAS, Executive Order (EO) No. 352, otherwise known as the Designation of Statistical Activities That Will Generate Critical Data for Decision-Making of the Government and the Private Sector, issued on 01 July 1996, designates the conduct of the Census of Agriculture and Fisheries (CAF) every ten years with the objective of providing government planners and policymakers with data on which to base their plans for the country's development;

WHEREAS, Section 6 of Republic Act (RA) No. 10625, otherwise known as the Philippine Statistical Act of 2013, mandates the Philippine Statistics Authority (PSA) to prepare and conduct periodic censuses on population, housing, agriculture, fisheries, business, industry and other sectors of the economy;

WHEREAS, the latest CAF was undertaken in 2013 with 2012 as the reference year and the next census will be conducted in September 2023 with 01 January to 31 December 2022 as a reference period to come up with data on agricultural and fisheries structures; to provide sampling frame for another statistical undertaking; and to provide basic data for use in national as well as local development planning;

WHEREAS, recognizing the increasing importance of the census data in meeting data needs at the lowest geographic level, the assistance provided by government agencies, government-owned and controlled corporations, and local government units (LGUs) to the PSA, as in previous censuses, will be instrumental to the success of the 2022 CAF;

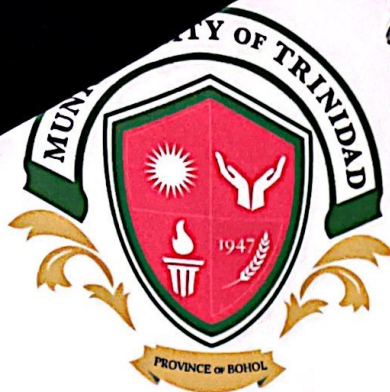
WHEREAS, to ensure the successful conduct of the census, citizens must be called to support and cooperate in the 2022 CAF;

WHEREAS, the PSA has an organized field staff complement in all regions and provinces with the expertise to carry out data collection activities;

WHEREAS, one of the functions of the PSA Board per RA 10625 is to prescribe appropriate frameworks for the improvement of statistical coordination and establish mechanisms for statistical coordination at the regional and LGU levels;

WHEREAS, to ensure the cooperation of all government and private entities and a smooth flow of Census operations at the local level, there is a need to create a Provincial, City, and Municipal Census Board.

Municipal Hall, Poblacion, Trinidad, Bohol, Philippines, 6324 Tel. No. (038) 544-0366; Cell No. 09171063466
Email Add.: trinidad@trinidad-bohol.gov.ph Website: www.trinidad-bohol.gov.ph



Republic of the Philippines
Province of Bohol
MUNICIPALITY OF TRINIDAD

OFFICE OF THE MUNICIPAL MAYOR

NOW, THEREFORE, I, ATTY. ROBERTO C. CAJES, PHD., Local Chief Executive of the Municipality of Trinidad, Bohol, by virtue of the power vested in me, by law, do hereby order:

SECTION I. COMPOSITION. The Municipal Census Coordinating Board (MCCB) is hereby created and shall be composed of the following members:

Chairperson	: ATTY. ROBERTO C. CAJES, PHD.	- Municipal Mayor
Vice-Chairperson	: Ms. Leonila Tubo	- PSA Focal Person

MEMBERS

- | | |
|-----------------------------------|---|
| 1. Ms. Avelina C. Lopicerros | - Municipal Agriculturist |
| 2. Mr. Agapito C. Pangandoyon | - Municipal Agrarian Reform Officer |
| 3. Engr. Marvis G. Dellosa | - Municipal Planning and Development Officer |
| 4. PMaj Christopher Fernandez | - Chief, PNP Trinidad Station |
| 5. Hon. Manuel G. Garcia | - Chair, SB Comm. on Agriculture and/or Fisheries |
| 6. Mr. Reynante Magadia | - Municipal Assessor |
| 7. Mr. Leo G. Petarco | - Municipal Environment and Natural Resources Officer |
| 8. Mr. Diego V. Medina
Officer | - Municipal Disaster Risk Reduction and Management |
| 9. Hon. Melvin Hinlayagan | - Sangguniang Kabataan Federation President |
| 10. Hon. Regie Avenido | - President of Barangay Captains Associations |

SECTION II. DUTIES AND RESPONSIBILITIES. Pursuant to PSA Board Resolution No. 3, Series of 2023, the Municipal Census Coordinating Board (MCCB) shall have the following functions and duties.

- Inform the prospective respondents in the forthcoming census;
- Assist in the census operation to ensure the complete coverage of the municipality;
- Provide security escorts to census personnel, ICT tools, and Information, Education, and Communication (IEC) materials;
- Provide, when necessary, the services of personnel, on a temporary detail, to the PSA Provincial Statistical Office (PSO) Focal Person for the duration of the census operations;
- Provide suitable training, storage, and office spaces for the census supervisors;
- Provide available training equipment such as speakers, microphones, projectors, laptops, desktops, etc. to be used during census training;

Municipal Hall, Poblacion, Trinidad, Bohol, Philippines, 6324 Tel. No. (038) 544-0366; Cell No. 09171063466
Email Add.: trinidad@trinidad-bohol.gov.ph Website: www.trinidad-bohol.gov.ph



Republic of the Philippines
Province of Bohol
MUNICIPALITY OF TRINIDAD

OFFICE OF THE MUNICIPAL MAYOR

NOW, THEREFORE, I, ATTY. ROBERTO C. CAJES, PHD., Local Chief Executive of the Municipality of Trinidad, Bohol, by virtue of the power vested in me, by law, do hereby order:

SECTION I. COMPOSITION. The Municipal Census Coordinating Board (MCCB) is hereby created and shall be composed of the following members:

Chairperson : ATTY. ROBERTO C. CAJES, PHD. - Municipal Mayor
Vice-Chairperson : Ms. Leonila Tubo - PSA Focal Person

MEMBERS

1. Ms. Avelina C. Lopicerros - Municipal Agriculturist
2. Mr. Agapito C. Pangandoyon - Municipal Agrarian Reform Officer
3. Engr. Marvis G. Dellosa - Municipal Planning and Development Officer
4. PMaj Christopher Fernandez - Chief, PNP Trinidad Station
5. Hon. Manuel G. Garcia - Chair, SB Comm. on Agriculture and/or Fisheries
6. Mr. Reynante Magadia - Municipal Assessor
7. Mr. Leo G. Petarco - Municipal Environment and Natural Resources Officer
8. Mr. Diego V. Medina - Municipal Disaster Risk Reduction and Management Officer
9. Hon. Melvin Hinlayagan - Sangguniang Kabataan Federation President
10. Hon. Regie Avenido - President of Barangay Captains Associations

SECTION II. DUTIES AND RESPONSIBILITIES. Pursuant to PSA Board Resolution No. 3, Series of 2023, the Municipal Census Coordinating Board (MCCB) shall have the following functions and duties.

- A. Inform the prospective respondents in the forthcoming census;
- B. Assist in the census operation to ensure the complete coverage of the municipality;
- C. Provide security escorts to census personnel, ICT tools, and Information, Education, and Communication (IEC) materials;
- D. Provide, when necessary, the services of personnel, on a temporary detail, to the PSA Provincial Statistical Office (PSO) Focal Person for the duration of the census operations;
- E. Provide suitable training, storage, and office spaces for the census supervisors;
- F. Provide available training equipment such as speakers, microphones, projectors, laptops, desktops, etc. to be used during census training;

Municipal Hall, Poblacion, Trinidad, Bohol, Philippines, 6324 Tel. No. (038) 544-0366; Cell No. 09171063466
Email Add.: trinidad@trinidad-bohol.gov.ph Website: www.trinidad-bohol.gov.ph



Republic of the Philippines
Province of Bohol
MUNICIPALITY OF TRINIDAD

OFFICE OF THE MUNICIPAL MAYOR

- G. Enlist the cooperation of barangay officials in the census operations;
- H. Ensure that the census returns are transported to the PSA PSO at the earliest possible time;
- I. Refer to the PCCB matters which cannot be resolved by the MCCB; and
- J. Take up other matters as may be specified by the PCCB or as necessary for the successful conduct of the census.

SECTION III. QUORUM. MEETINGS AND MINUTES OF THE MEETING. There must be a proper quorum before starting the MCCB meetings which it must be done at least once every quarter. The secretariat must take down the minutes of the meeting and furnish copies to the members of the board.

SECTION IV. FUNDING/OPERATING COSTS. All costs pertaining to the operation of the Municipal Census Coordinating Board, incidental and other expenses to its members, and other appropriate personnel, as may herein after identified by the Chairperson or the Vice-Chairperson, shall be taken from the available funds of the municipal, subject to the usual accounting and auditing rules and regulations.

SECTION V. SEPARABILITY CLAUSE. If any provision of this order is held invalid, the other provisions not affected thereby shall continue.

SECTION VI EFFECTIVITY CLAUSE. This Executive Order shall take effect immediately upon its Issuance.

Issued this 30th day of May 2023 at Municipality of Trinidad, Bohol, Philippines.


ATTY. ROBERTO C. CAJÉS, PHD.
Municipal Mayor

Copy furnished:

- Sangguniang Bayan
- Municipal Human Resource Development and Management Office
- PSA
- DILG through MLGOO
- File

Municipal Hall, Poblacion, Trinidad, Bohol, Philippines, 6324 Tel. No. (038) 544-0366; Cell No. 09171063466
Email Add.: trinidad@trinidad-bohol.gov.ph Website: www.trinidad-bohol.gov.ph