



Republic of the Philippines
Province of Bohol
MUNICIPALITY OF TRINIDAD

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 31
Series of 2023

**"AN EXECUTIVE ORDER RECONSTITUTING THE FAMILY DEVELOPMENT SESSION (FDS) TEAM
AND THE MUNICIPAL CONVERGENCE COMMITTEE (MCC) IN THE MUNICIPALITY OF
TRINIDAD, BOHOL"**

WHEREAS, as mandated in the 1987 Philippines Constitution and other laws, the state recognizes the sanctity of family life, protects its members from all forms of abuse, neglect, cruelty, discrimination, and conditions prejudicial to their development, and strengthens its solidarity to ensure total development;

WHEREAS, the Pantawid Pamilyang Pilipino Program- a poverty alleviation intervention of the National Government is one of the responses of the Philippine Government to the challenge of meeting the Sustainable Development Goals (SDGs);

WHEREAS, in the implementation of the Pantawid Pamilyang Programs, the development of family is seen to be very important to give protection and nurturance as well as respond to the growth and educational development of young members of the household;

WHEREAS, the Family Development Session (FDS) is deemed an important intervention to fulfill the family development thrust of the programs as well as fulfillment of investing in the human capital of families and children 0-18 years old;

WHEREAS, Family Development Session (FDS) both serves to strengthen the capabilities of family members particularly the parents to become more responsive to the needs of the family and children and enables the households to become socially aware and be involved in community development activities;

NOW, THEREFORE, I ATTY. ROBERTO C. CAJES, PHD., Municipal Mayor of the Municipality of Trinidad, Province of Bohol, Philippines, by virtue of the powers vested in me by law, do hereby order the RECONSTITUTING THE FAMILY DEVELOPMENT SESSION (FDS) TEAM IN THE MUNICIPALITY OF TRINIDAD, BOHOL.

Section 1. Composition The Family Development Session (FDS) Team will be composed of the following:

Ms. Vicky E. Cajes	- MSWDO
Ms. Vanessa C. Cutanda	- PESO Manager
Ms. Medina B. Macua	- MBO
Ms. Elenita L. Sawan	- GSO
Engr. Marvis G. Dellosa	- MPDC
Ms. Amelita C. Credo, PhD.	- PSDS, Trinidad II
Mr. Edilberto Avenido, PhD.	- PSDS, Trinidad I
Mr. Samuel Casing	- School Principal, Trinidad I Central Elementary School
Mr. Michael Dacoilo	- School Principal, Trinidad II Central Elementary School
PSSgt. Lymary Ann C. Demetria	- Chief, WCPC NPCO
Ms. Lolita Cagais	- President, Trinidad Women's Care
Ms. Rowena Eronico	- Day Care Worker President
Dr. Novariza Evangelista, MD	- MHO and Population Program Officer
Atty. Rhoel A. Tumarao	- MLGOO
Ms. Felisa Loreto	- Municipal Nutritionist
Ms. Avelina C. Lopicerros	- Municipal Agriculturist

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Republic of the Philippines
Province of Bohol
MUNICIPALITY OF TRINIDAD Mr. Leo G. Petarco
- MENRO

OFFICE OF THE MUNICIPAL MAYOR

Ms. Mary Ann G. Omac	- Municipal Link (PDO II)
Ms. Jhelen C. Tero	- Municipal Link (PDO II)
Ms. Catherine B. Paler	- Municipal Link (PDO II)
Ms. Salome H. Llorente	- Municipal Link (PDO II)
Ms. Jeremiah D. Dupalco	- Social Welfare Assistant
Mr. Archerick Marben M. Jumao-as	- IPDO II
Ms. Mayeth T. Bachicha	- MPDO II
Ms. Frances Marie A. Kangleon	- Area Coordinator
Ms. Ma. Brenda S. Cepe	- Technical Facilitator
Ms. Kimberly O. Torres	- Municipal Finance Analyst
Ms. Sharon Ivy Lou Cutanda	- Community Empowerment Facilitator
Ms. Mary Ann C. Tocmo	- Community Empowerment

Section 2. Duties and Function of the Family Development Session Team

1. Plan and organize the overall conduct of the Family Development session in the total covered household areas.
2. Coordinate with the parent leader in the conduct of preparatory activities.
3. Assist in the organization of 25-30 household beneficiaries to form a group in the neighborhood.
4. Facilitate the conduct of Family Development Sessions and/ or serve as a resource person with the assistance of LGU Links, CSOs, and parents Leaders.
5. Prepare the needed materials and visual aids in the conduct of FDS.
6. Provide other support services to household beneficiaries in coordination with the FDS team and Barangay Local Government
7. Follow-up/conduct home visits to households with problems such as vices, abuse, misuse of grants, and non-compliance to conditions, and refer to MSWDO, SWO III, and SWAD team leader for counseling and appropriate interventions.
8. Comply with the documentation and schedule of submission.
9. Hold a regular meeting.

Section 3. Effectivity. This order shall be effective immediately and will remain to be in full force and effect until revoked and amended.

Done this 19th day of June 2023 in the Municipality of Trinidad, Province of Bohol.


Atty. ROBERTO C. CAJES, Ph.D.
Municipal Mayor

Copy furnished:

- Sangguniang Bayan
- Municipal Human Resource Management and Development Office
- Municipal Social Welfare and Development Office
- DSWD through PANTAWID Municipal Link
- DILG through the MLGOO
- File