



Republic of the Philippines
Province of Bohol
MUNICIPALITY OF TRINIDAD

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 40 Series of 2023

AN ORDER DESIGNATING THE DISASTER RISK REDUCTION AND MANAGEMENT IN HEALTH (DRRM-H) PERSONNEL

WHEREAS, Republic Act No. 10121, also known as the "Philippine Disaster Risk Reduction and Management Act of 2010" aims to strengthen the Philippine Risk Reduction and Management System, providing for the National Disaster Risk Reduction and Management framework and institutionalizing the National Disaster Risk Reduction and Management Plan;

WHEREAS, Section 17.3.d of Republic Act No. 11223, "An Act Instituting Universal Health Care for All Filipinos, Prescribing Reforms in the Health Care System, and Appropriating Funds Therefor" provides timely, effective, and efficient preparedness and response to public health emergencies and disasters and such other means to ensure delivery of population-based health services;

WHEREAS, Section 4, Rule VI of the Implementing Rules and Regulations (IRR) of Republic Act No. 11292 (The Seal of Good Local Governance Act of 2019) under criteria 4 indicators 3 the Disaster Risk Reduction and Management in Health (DRRM-H) System proves to be a crucial element in creating resilient and sustainable communities;

WHEREAS, the Department of Interior and Local Government unnumbered Memorandum dated July 19 2021 (*DOH Administrative Orders for the Directives on the DRRMH Institutionalization to all LGUs and Government Hospitals*) enjoined to provide support to DOH in the provision of technical assistance to all key stakeholders in the implementation of DRRM-H strategies and participate in relevant, long term, solution-driven learning and development interventions and researches in DRRM-H;

WHEREAS, Sections 1, 2a, 2b, and 2c of Department of Health Central Visayas Center for Health Development Regional Circular No. 55 s. 2021 dated 01 June 2021 on "*Reiteration of Regional Circular No. 32 and Additional Guidelines in the Institutionalization of Disaster Risk Reduction Management in Health (DRRM-H) in the Province-wide/ city-wide Health Care System (P/CWHS) in Central Visayas*" addresses the health needs of the affected populations in emergencies and disasters, conflicts, epidemics, and pandemics;

WHEREAS, Department of Health Administrative Order No. 2019-0046 on the "*National Policy on Disaster Risk Reduction and Management in Health (DRRM-H)*" and Administrative Order No. 2020-0036 on "*Guidelines on the Institutionalization of Disaster Risk Reduction and Management in Health (DRRM-H) in Province-wide and City-wide Health Systems (P/CWHS)*" aims to develop a systematic approach with timely, effective, and efficient preparedness and response to public emergencies and disasters; thus ensuring delivery of essential population-based health services;

NOW, THEREFORE, I, ATTY. ROBERTO C. CAJES, Ph.D., Local Chief Executive of the Local Government Unit of Trinidad, Bohol, by virtue of the powers vested in me by the Local Government Code and laws, do hereby order the designation of the Disaster Risk Reduction and Management in Health (DRRM-H) Personnel, as follows:



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SECTION 1. Designation. The institutionalization of the DRRM-H in the Local Government Units facilitates the issuance of designation of the DRRM-H Manager, Assistant DRRM-H Manager, NDP Focal Person, and DRRM-H Nurse Coordinator as follows:

DRRM-H Manager	:DR. NOVARIZA EVANGELISTA, M.D. - Municipal Health Officer
Assistant DRRM-H Manager	:CECILIA CAJES, RN. - Nursing II
DRRM-H Nurse Coordinator	:CECILIA CAJES, RN - Nursing II
NDP Focal Person	:MARIAN R. BASTAS, RN

10-02-23

Section 2. Roles and Responsibilities. The DRRM-H Personnel shall have the following roles and responsibilities.

A. DRRM-H MANAGER

1. Reports directly to their respective immediate supervisor for LGUs and coordinates with the Regional Health Emergency Management Services (RHEMS) section for DRRM-H concerns and needs.
2. Takes the lead in preparing and submitting the DRRM-H Plan for approval by the Local Chief Executive (LCE).
3. Disseminate the DRRM-H Plan to all staff and initiate the regular testing, evaluation, and updating supported by policies such as Executive Orders (EO).
4. Prepares and facilitates the approval of the annual work and financial plan by LCEs; integrates DRRM-H strategies and tasks set for each Calendar Year; and ensures the implementation of the plan.
5. Organizes emergency response teams and collaborates the deployment of appropriate teams, as the need arises with the approval of the LCE.
6. Maintains an open and readily accessible line of communication at all times, especially during events, emergencies, and disasters.
7. Conducts learning and development needs on DRRM-H of respective Local Government Units (LGU) and other stakeholders
8. Maintains, prepositions, and mobilizes adequate and appropriate stockpiles of drugs and medicines, medical supplies, and other equipment needed for DRRM-H in safe storage areas with the help of a logistics officer.
9. Conducts public information, education, and awareness activities, and risk communication strategies concerning emergencies and disasters.
10. Establishes network with the members of the health sector especially key Disaster Risk Reduction Management agencies such as the Philippine National Police, Bureau of Fire Protection, etc. within the catchment areas and communities.
11. Adopts the established reporting systems such as Surveillance in Post Extreme Emergencies and Disasters (SPEED), Health Emergency Alert Reporting System (HEARS), Rapid Health Assessment (RHA), including "Zero Reporting"; and coordinates with the Department of Health (DOH) Emergency Operation Center for all events, emergencies and disasters.
12. Serves as advocates and catalyst for the implementation of DRRM-H related Orders, and other relevant issuances by DOH.
13. Documents all DRRM-H initiatives including the conduct of Post Incident Evaluation (PIE) for events responded.



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14. Participates in the health system recovery and rehabilitation efforts.
15. Develop a research proposal for the development of policies, standards, and systems on DRRM-H.
16. Provides a platform for the organization and regular coordination and collaboration of the four (4) DOH-led clusters (Public Health/ Medical, Nutrition in Emergencies (NIE), Water, Sanitation and Hygiene in Emergencies (WASH); and Mental Health and Psychosocial Support Services (MHPSS) based on NDRRMC Circular and Republic Act 10121.
17. Submits annual accomplishment report and semestral/ semi-annual fund utilization report approved or noted by the LCE to the Regional HEMS Office.
18. Coordinates with other health units, government agencies, and non-government organizations for response during emergencies and disasters.

B. ASSISTANT DRRM-H MANAGER

1. Assists the DRRM-H Manager in all the above-specified roles and responsibilities.
2. Represents the DRRM-H Manager in activities that the former can no longer attend.
3. Acts as Learning and Development Officer on DRRM-H.
4. Conducts tasks and responsibilities as deemed necessary and deemed assigned by the DRRM-H Manager.

C. DRRM-H NURSE COORDINATOR

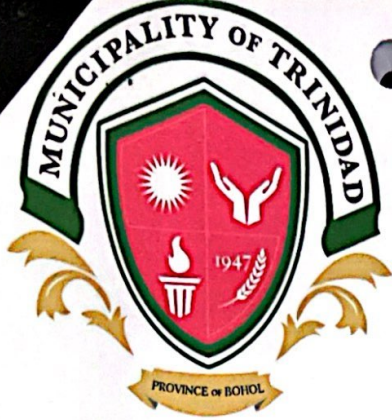
1. Assists the DRRM-H Manager and Assistant DRRM-H Manager in all the above-specified roles and responsibilities.
2. Represents the DRRM-H Manager and Assistant DRRM-H Manager in activities that the former can no longer attend.
3. Assists in the documentation of DRRM-H activities.
4. Plays an active role as advocate of DRRM-H institutionalization up to the barangay/ purok level.

D. NDP FOCAL PERSON

1. Assists the DRRM-H Manager and Assistant DRRM-H Manager in all the above-specified roles and responsibilities.
2. Represents the DRRM-H Manager and Assistant DRRM-H Manager in activities that the former can no longer attend.
3. Assists in the documentation of DRRM-H activities.
4. Plays an active role as advocate of DRRM-H institutionalization up to the barangay/purok level.

SECTION 3. Repealing Clause. All other issuances or orders, or part or parts thereof, which are inconsistent with the provisions of this Order are hereby repealed or modified accordingly.

SECTION 4. Separability Clause. If for any reason, any provisions of this Order are declared invalid or unconstitutional, the remaining provisions not affected thereby shall continue to be in force and effect.



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SECTION 5. Effectivity. This Order shall take effect immediately upon signing hereof and remains effective and binding unless revoked, repealed or modified.

So ordered.


ATTY. ROBERTO C. CAJES, PhD.
Municipal Mayor