



Republic of the Philippines
Province of Bohol
MUNICIPALITY OF TRINIDAD

OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 41
Series of 2023

AN ORDER RECONSTITUTING THE DISASTER RISK REDUCTION AND MANAGEMENT IN HEALTH (DRRM-H) PLANNING COMMITTEE IN THE MUNICIPALITY OF TRINIDAD, BOHOL

WHEREAS, Republic Act No. 10121, otherwise known as the "Philippine Disaster Risk Reduction and Management Act of 2010" institutionalizes the Disaster Risk Reduction and Management System, in every plan, program, and policy in line with the National Disaster Risk Reduction and Management framework;

WHEREAS, Section 17 (3)(d) of Republic Act No. 11223 otherwise known as "An Act Instituting Universal Health Care for All Filipinos, Prescribing Reforms in the Health Care System, and Appropriating Funds Therefor" provides timely, effective, and efficient preparedness in response to public health emergencies and disasters, and such other means to ensure delivery of population-based health services;

WHEREAS, Section 4, Rule VI of the Implementing Rules and Regulations (IRR) of Republic Act No. 11292 (The Seal of Good Local Governance Act of 2019) under criteria 4 indicators 3 the Disaster Risk Reduction and Management in Health (DRRM-H) System proves to be a crucial element in creating resilient and sustainable communities;

WHEREAS, the Department of Interior and Local Government Memorandum Circular dated July 19, 2021 (*DOH Administrative Orders for the Directives on the DRRMH Institutionalization to all LGUs and Government Hospitals*) enjoined to provide support the DOH in the provision of technical assistance to all key stakeholders in the implementation of DRRM-H strategies and participate in relevant, long term, solution-driven learning and development interventions and researches in DRRM-H;

WHEREAS, Sections 1 (2a), (2b), and (2c) of Department of Health Central Visayas Center for Health Development Regional Circular No. 55 s. 2021 dated June 1, 2021, titled "*Reiteration of Regional Circular No. 32 and Additional Guidelines in the Institutionalization of Disaster Risk Reduction Management in Health (DRRM-H) in the Province-wide/ city-wide Health Care System (P/CWHS) in Central Visayas*" addresses the health needs of the affected populations in emergencies and disasters, conflicts, epidemics, and pandemics;

WHEREAS, Department of Health Administrative Order No. 2019-0046 on the "*National Policy on Disaster Risk Reduction and Management in Health (DRRM-H)*" and Administrative Order No. 2020-0036 on "*Guidelines on the Institutionalization of Disaster Risk Reduction and Management in Health (DRRM-H) in Province-wide and City-wide Health Systems (P/CWHS)*" aims to develop a systematic approach with timely, effective, and efficient preparedness and response to public emergencies and disasters; thus ensuring delivery of essential population-based health services;

WHEREAS, Part 2A of the Department of Health 2020 Disaster Risk Reduction and Management in Health (DRRM-H) Planning Guide needs to organize a DRRM-H Planning Committee and Seek the Approval of the Head of their respective institutions for the conduct of DRRM-H Planning;

NOW, THEREFORE, I, **ATTY. ROBERTO C. CAJES, Ph.D.**, Local Chief Executive of the Local Government Unit of Trinidad, Bohol by virtue of the powers vested in me by the Local Government Code and laws, hereby orders the creation of the Disaster Risk Reduction and Management in Health (DRRM-H) Planning Committee, as follows:



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SECTION 1. Composition. The Planning Committee shall be composed of the Chairperson, Vice Chairperson, and Members, as follows:

CHAIRPERSON: **ATTY. ROBERTO C. CAJES, Ph.D.**
Municipal Mayor

VICE CHAIRPERSON: **DR. NOVARIZA A. EVANGELISTA, MD**
Municipal Health Officer

MEMBERS:

HON. FERNANDO B. ERIO, - Municipal Vice Mayor
HON. JOAN ROBIE C. IMBOY – Chair, SB Committee on Health
MS. MA. CECILIA A. CAJES, Nurse 2- MNAO, Mental Health Program Coordinator
MS. PRINCESS MARY G. APAO - Sanitation Inspector 3
MS. FELISA L. LORETO - Nutrition Program Coordinator
MS. MEDINA B. MACUA - Municipal Budget Officer
DR. QUIRINO T. NUGAL, JR., Ph.D. - MHRMDO
MS. EVELYN E. BARADAS - Municipal Treasurer
MS. SHERYL D. CELO - Municipal Accountant
ENGR. MARVIS G. DELLOSA - Municipal Planning and Development Officer
MS. ELENITA L. SAWAN - General Services Officer
MR. DIEGO V. MEDINA - MDRRMO
PMAJ CHRISTOPHER RAZ FERNANDEZ – Chief, PNP Trinidad Station
MR. CHRISTOPHER CONCON – Municipal Public Information Officer Des.
ENGR. PEOLITO ORIOQUE - Municipal Engineer
MS. VICKY E. CAJES - MSWDO
DR. EDILBERTO B. AVENIDO - PSDS, Trinidad I District
DR. AMELITA CREDO– PSDS, Trinidad II District
MS. MERCY GRACE B. NUEZ - DOH DMO IV

SECRETARIAT:

ALL RHU STAFF

SECTION 2. Roles and Responsibilities. The DRRM-H Planning Committee shall have the following roles and responsibilities.

2.1. Roles and Responsibilities of the DRRM-H Planning Committee

1. Develop, review, and update the previous plan.
2. Gather the required information and source of commitment of key people and organizations.
3. Initiate testing of the plan for its functionality and adaptability to the current situation.
4. Develop an annual operational plan and other plans relevant to health emergencies and disasters.
5. Monitor and evaluate the plan.

2.2. Roles and Responsibilities of the Chairperson

1. Preside the meeting and facilitate planning
2. Provide feedback to the head of the institution in relation to the progress of planning.



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2.3. Roles and Responsibilities of the Vice Chairperson

1. Assist the Chairperson
2. Take over the role of the chairperson in his/ her absence.

2.4. Roles and Responsibilities of the Members

1. Provide necessary technical inputs
2. Attend meetings
3. Assist the Chairperson in advocating the plan.

SECTION 3. Secretariat. The Secretariat shall have the following roles and responsibilities:

1. Document minutes of the meetings,
2. Safekeeping of documents and records, and
3. Act as Facilitator.

SECTION 4. Meetings. This Committee shall schedule a meeting once a year or as often as necessary.

Section 5. Repealing Clause. - All prior issuances to this order herewith shall be deemed superseded by this Order.

Section 6. Effectivity. This Executive order shall take effect immediately.


ATTY. ROBERTO C. CAJES, Ph.D.
Municipal Mayor

Copy furnished:

- Sangguniang Bayan
- Provincial Health Office
- MHRMDO
- File Copy