

Republic of the Philippines
MGO TRINIDAD, BOHOL
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO TRINIDAD, BOHOL in the CSC website:


QUIRINO T. NUGAL, JR., PhD, DPA

MGDH-1 (Human Resource Management Officer)

Date:

11/11/2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	College Department Head	LGU-TRI- TMCO-0027	20	54141	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service Professional/ Second Level Eligibility	CORE: Exemplifying Integrity - (2-Intermediate), Delivering Service Excellence - (2-Intermediate), Planning and Organizing - (2-Intermediate), Innovation and Creativity - (2-Intermediate), Building Commitment - (2-Intermediate), Effective Communication - (2-Intermediate); LEADERSHIP: Change Management - (2-Intermediate), Strategic Perspective - (2-Intermediate), Managing Performance - (2-Intermediate), Strategic thinking - (2-Intermediate), Teamwork - (2-Intermediate); ORGANIZATIONAL: Demonstrating Personal effectiveness - (2-Intermediate), Speaking Effectively - (2-Intermediate), Customer centricity - (2-Intermediate), Integrity - (2-Intermediate); TECHNICAL: Records Management skill - (2-Intermediate), Leadership and Supervision skills - (2-Intermediate), Technical Writing skill - (2-Intermediate), Speaking and Presentation skills - (2-Intermediate), Computer Literacy skill - (2-Intermediate), Monitoring and Supervision Skills - (2-Intermediate), Interpersonal Skills - (2-Intermediate)	Trinidad Municipal College, Local Government Unit of Trinidad, Bohol

2	Midwife II	LGU-TRI-OMHO-0011	11	28512	Completion of Midwifery Course	4 hours of relevant training	1 year of relevant experience	RA 1080	CORE: Exemplifying Integrity - (1-Basic) Delivering Service Excellence - (1-Basic) Planning and Organizing - (1-Basic) Innovation and Creativity - (1-Basic) Building Commitment - (1-Basic) Effective Communication - (1-Basic); ORGANIZATIONAL: Demonstrating Personal effectiveness - (1-Basic), Speaking Effectively - (1-Basic), Customer centricity - (1-Basic), Integrity - (1-Basic); TECHNICAL: Obstetrics skill - (2-Intermediate), Neonatology - (2-Intermediate), Computer Literacy - (2-Intermediate), Midwifery skill - (2-Intermediate), Prenatal and post natal skills - (2-Intermediate)	Office of the Municipal Health Officer, Local Government Unit of Trinidad, Bohol
---	------------	-------------------	----	-------	--------------------------------	------------------------------	-------------------------------	---------	---	--

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **NOVEMBER 28, 2024**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Authenticated copy of certificate of eligibility/rating/license (if applicable); and
4. Authenticated copy of Transcript of Records and Diploma (if applicable).

The Local Government Unit of Trinidad encourages all interested and qualified applicants, including persons with disability (PWD) and members of the indigenous communities irrespective of sexual orientation and gender identity to apply.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

QUIRINO T. NUGAL, JR., PhD, DPA
MGDH-1 (Human Resource Management Officer)
Municipal Hall, Poblacion, Trinidad, Bohol
trinidad@trinidad-bohol.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.